

# DEPOSIT ACCOUNT RULES

**1. Accounts.** These Rules apply to all deposit accounts established by you with us at this time and at any future time, subject to our right to amend or otherwise change these Rules from time to time. Accounts subject to these Rules include, but are not limited to, savings accounts, checking accounts, NOW accounts, certificates of deposit, and money market deposit accounts and other deposit accounts we offer. These Rules apply to all depositors and signers listed in our records with respect to such accounts. In these Rules, the terms "you" and "your" refer to each depositor and signer, and the terms "us", "we", and "our" refer to the Bank. Terms not defined in these Rules have the meanings assigned to them in the Wisconsin Uniform Commercial Code.

**2. Account Designation Cards.** When you open your account, you will sign an account designation card or similar document evidencing the account by written or electronic means acceptable to us. This will give us your name, your taxpayer identification number and other information. We will treat this information as correct until you submit a written change to us and we have a reasonable opportunity to act upon such change.

**3. Deposits.** Unless otherwise stated in a funds availability policy, if you deposit funds to your accounts on a nonbusiness day, after the close of business on any day, or after 4:00 P.M. or if made to a night depository, we will treat the deposit as received by us at the opening of business on our next business day. All deposits, collections and transactions between us and you shall be governed by the Wisconsin Uniform Commercial Code, as modified by the bylaws and rules of any clearing house association of which we are a member and our Funds Availability Policy. We reserve the right to refuse to accept deposits or specific items for deposit. We also reserve the right to limit the minimum or maximum balance that may be maintained in your accounts and the number of deposits and items deposited. If you make any deposit in a form other than currency and we give you credit for the deposit, that credit is provisional. This means that the credit is temporary until we collect the proceeds of the deposit from another financial institution. Even after a credit becomes final, we may charge your account for the amount of the deposit, including, for example, if we receive a demand for reversal or reimbursement of the deposit. You agree that any item (including without limitation a remotely created check) you deposit (and any interest accrued on that deposit) or for which you receive cash that is returned to us by the depository institution on which it was drawn unpaid or paid but subsequently returned may be charged against any account you have with us regardless whether the other depository institution returned the item by electronic or other means before its midnight deadline and even if such chargeback creates an overdraft. If we receive notice that an item you deposited will be returned, we may place a hold on funds in the account to which that item was deposited and apply such funds against the item to be returned. If there are insufficient funds in that account for us to place a hold on, we may place a hold on funds in any of your accounts with us. We may also place a hold on funds, reverse payment of an item from your account or reverse credit of a deposit into your account if we believe that a transaction with which you are involved is subject to fraudulent or criminal activity. To the extent not prohibited by applicable law, you agree to pay any reasonable attorneys' fees that we incur with regard to your fraudulent or criminal activity. We are not required to give you prior notice of any action that we take with regard to any item unless notice is required by applicable law. You waive notice of nonpayment, dishonor or protest for any item you deposit for credit or collection or that we pay you in cash unless notice is required by applicable law.

If you deposit a remotely created check as defined in 12 CFR 229.2(ff), you represent and warrant to us that the person on whose account the check is drawn authorized the issuance of the check in the amount stated and to the named payee. In reliance on your representation and warranty to us, we warrant to other financial institutions that the person on whose account the remotely created check is drawn authorized the issuance of the check in the amount stated and to the named payee. You agree to indemnify us for all damages, losses, liabilities and expenses, including attorneys' fees, we may incur as a result of your breach of the representations and warranties set forth in this paragraph and our warranties to other financial institutions.

You agree that we may re-present any check, transfer request, or withdrawal request to you and that we may charge a fee for such re-presentation as set forth in our schedule of fees.

You agree that any item you deposit that is returned unpaid due to a missing endorsement may be reprocessed by us at our discretion and without notice to you if the form of endorsement required may be supplied by us. You agree to comply with the endorsement zone restrictions established by us. Until further modified by us, you may endorse any check for deposit by signing the back of the check in the area within 1-1/2 inches of the trailing edge of the check. (The trailing edge is the left side of the check looking at it from the front.) If you write or mark anywhere on the back of any check other than within this area, you will be responsible to us for any losses to us which are caused by these writings or marks.

You understand that we may convert the information on your check to

electronic format and may present the check electronically to other financial institutions, a process called check truncation. We may also convert the electronic information back into paper format, a process called reconversion. Because we may truncate and/or reconvert your check, some security features of your checks may not survive the truncation/reconversion process. Some check stock may create programming and other errors during the truncation process. Therefore, we may request that you use the check stock we provide or that you use checks sold by vendors approved by us. If we request you to do so, you agree to use only check stock that we provide to you or from a vendor approved by us. You also agree to use only black or blue ink when writing checks if we ask you to do so. If we make either of these requests and you fail to comply, you will be liable to us for any errors caused by your failure to use our check stock or check stock approved by us or black or blue ink.

We reserve the right to handle any item as a collection item. If we take an item for collection, we act only as your collection agent. We are not responsible for an item lost while not in our possession. We are not responsible for any deposit made using our night depository service or sent to us by mail until we enter the deposit into our records.

You agree that you will not create and deposit any substitute checks without our prior written consent unless the substitute check has been endorsed by another bank. If you nevertheless deposit such a check, you thereby give us the same warranties and indemnifications we are required to give under applicable law or regulation to other financial institutions in the course of transferring, presenting, or returning such item. A "substitute check" is a copy of an original check that is the same as an original check for all purposes, including proving that you made a payment, if it includes an accurate copy of the front and back of the original check and contains the words: "This is a legal copy of your check. You can use it the same way as you would the original check." If you deposit an electronic representation of a check that does not meet the legal standards to be deemed a "substitute check" you agree to reimburse us for all damages, losses, liabilities, and expenses, including attorneys' fees, we may incur because such electronic representation does not meet the legal standard for "substitute checks" or causes duplicate payments.

If you deposit an "Electronically-Created Item" or "ECI" as each term is hereafter defined, with us, you represent and warrant to us that the person on whose account the ECI is drawn authorized the issuance of the ECI in the amount and to the person stated on the ECI and that the item is not and will not be presented for payment more than once. You agree to indemnify us for all damages, losses, liabilities and expenses we may incur as a result of your breach of the warranties set forth in this paragraph and for all damages, losses, liabilities and expenses, including attorneys' fees, we may incur from the fact that the electronic image or electronic information which form the ECI is not derived from a paper check. "Electronically-Created Item" or "ECI" means an electronic image that has all of the attributes of an electronic check or electronic returned check, as these terms are defined in Regulation CC, but was created electronically and was not originally derived from a paper check.

You authorize us to initiate automated clearing house (ACH) credit entries to the accounts and to initiate, if necessary, debit entries and adjustments for any credit entries made in error to the accounts. With respect to such entries as well as any other ACH debit entries, you agree to be bound by the rules of the National Automated Clearing House Association and any State or regional automated clearing house association, of which we are a member ("ACH Rules"), if any, in effect at the time of the transaction. ACH credit entries made to the accounts are provisional under the ACH Rules until we have received final settlement or otherwise have received payment. If we do not receive such settlement or payment, we are entitled to a refund of the amount credited to any account and the party making payment to you shall not be deemed to have paid you in the amount of such credit entry. Under the ACH Rules, we are not required to give next day notice to you of receipt of an ACH item and we will not do so. However, we will notify you of the receipt of payments in the periodic statements we provide to you. Without limiting our rights, privileges, and remedies with respect to our maintenance of your accounts, we reserve the right to suspend or terminate these Rules or an account for breach of the ACH Rules in a manner that permits us to comply with the ACH Rules. You acknowledge and agree that we, regulatory agencies with competent jurisdiction, and our internal and external auditors shall have the right to audit you and, as applicable, your customer base, and your and their security controls, risk management practices, staffing, training, information technology, accounting, and operations to determine whether you or they are in compliance with applicable law, the ACH Rules, or the terms and conditions of these Rules, whether remotely, at your or their premises, completion of a self-assessment, review of reports prepared by independent auditors, or otherwise. Payment of electronic deposits may be made to a person or account on the basis of the identifying numbers provided by the sender even if the number identifies a person(s) different than the person(s) named by the sender. You acknowledge that you will not initiate ACH entries or engage in any transaction involving your

accounts that violates any applicable law or rule, including, without limitation the laws of the United States.

**4. Withdrawals.** When you are making a withdrawal, we may ask you for identification. If you lose any identification item, you should tell us immediately. You may withdraw funds by using forms furnished or approved by us and by any other method permitted by us. We may accept telephone, electronic or preauthorized orders from you to withdraw or transfer funds from your accounts and we may make such withdrawal or transfer pursuant to such instruction even if the withdrawals or transfers create overdrafts, as further explained elsewhere in these Rules. We may limit the number of, or refuse to permit these transfers. Federal law may limit transfers and withdrawals from the accounts and you agree to follow these restrictions or such other restrictions as may be imposed by Federal law from time to time. Activity in excess of applicable restrictions may be grounds for closing an account, converting or reclassifying an account as another account type or removing an account's transaction and check privileges. We also reserve the right to place additional limitations on the number of withdrawals or debits to the accounts.

If we have reason to believe that a dispute or uncertainty exists as to the rights, powers, duties or authority of any one of you or any other signer to an account or their successors, we may, but shall not be required to, refuse to permit withdrawals, pay items or recognize the authority of any signer (including any agent) until we are satisfied that the dispute or uncertainty is resolved. To the fullest extent permitted by applicable law, we will not be responsible for any damages you may suffer as a result of our refusal to allow you to make a withdrawal or pay an item due to the dispute or uncertainty.

We may pay an item drawn on an account which contains any authorized signature whether or not the form of the signature is the same as that shown on the account designation card or other account documents given to us. We may return unpaid any item that does not contain a signature reflected on the account designation card you gave us unless you have communicated to us in advance of the presentation of the item that the item should be paid. You may request that we pay items drawn on the account which bear or appear to bear a facsimile of your signature. We may pay these items, whether or not they are in fact authorized by you, as long as the facsimile signature they contain resembles any specimen or sample facsimile signature which you have given to us. You also agree that we will not be responsible if we pay any item which has been forged, altered or counterfeited regardless of by whom, or by what means including electronic or photostatic copying, in a way that a reasonable person could not detect. You agree that if we take an item for processing for collection or payment by automated means, we are not required to manually examine the item. You agree that we do not fail to exercise ordinary care in paying an item solely because, at our discretion, our procedures do not require sight review of an item or may provide for sight review on a random basis or for items over a certain dollar amount.

Except as provided below with respect to postdated checks, our authority to process or pay any such item will not be limited or restricted in any way by restrictive endorsements, legends, limitations, or other special instructions, such as "void after 6 months," written or printed on the item by you. Any such special instruction is void with respect to us and we will not be liable to you for processing or paying any item drawn on an account by reason of any such special instruction. We may, but are not required to, process or pay any item, other than a certified check, which is presented to us more than six months after its date.

You agree that we may refuse to cash a check (including but not limited to a substitute check) drawn on your account that is presented for payment by a payee or indorsee who is not a customer of ours. Alternatively, you agree that we may impose additional identification requirements on a payee or indorsee who is a non-customer of ours who presents for cashing an item drawn on your account and/or we may charge a fee to cash such item. If such person fails or refuses to supply the identifying information we request you agree that our refusal to cash the item is not considered wrongful dishonor.

Fees for postdated check notices are included in our fee schedules. We will not have a duty to act on a postdated check notice until you have given us both the number and the exact amount of the item as well as the date it was written and the name of the payee and we have had a reasonable opportunity to take action prior to payment of the item. The number and amount must be exactly correct to enable our computer system to match the item to your postdated check notice. We may return and not pay postdated items regardless of when we receive them. All oral notices will expire after 14 calendar days from the date we receive the notice unless you confirm the notice in writing to us at our address within the 14 day period. Written notices will be effective for six months from the date of the written notice unless you renew the notice in writing to us at our address for another six months.

On interest bearing accounts, we may, at any time, require 7 days prior written notice of your intent to withdraw funds from the accounts.

If we participate in an electronic check presentment program, we may receive

an electronic "presentment notice" from a depository institution where a check which you have written was deposited or cashed. This means that the depository institution will be forwarding the check to us for payment. When we receive that depository institution's presentment notice, we may immediately charge your account for the amount of the check. If we determine that the check is not properly payable, we will return the check and recredit your account for the amount of the check.

You authorize us to debit your accounts for ACH debit entries to your accounts, including debit entries that are originated by payees that convert a check drawn by you on your account into an ACH debit entry to your account.

**5. Overdrafts.** Unless we have agreed to cover overdrafts under a line of credit agreement or other formal written funds transfer agreement with you, if a check you write or any other transfer or withdrawal request is presented for payment, or if we otherwise receive notice of such check, transfer, or withdrawal request, and sufficient funds are not available in your account (due to insufficient funds, uncollected items, or otherwise) to cover the check, withdrawal or transfer, we may, at our option, either (1) make payment in accordance with such check, transfer or withdrawal request; or (2) return the check, transfer or other withdrawal request unpaid, and, in either case, we will not be liable to you for doing so. If we choose to pay the check, transfer or withdrawal request, and we are reimbursed by an automatic advance under a line of credit agreement or other formal written funds transfer agreement sufficient to cover the amount of the overdraft, we will impose a fee in the amount disclosed by the documents evidencing the line of credit agreement or other formal written funds transfer agreement. If we choose to pay the check, transfer or withdrawal request and have not agreed to cover overdrafts under a line of credit agreement or other formal written funds transfer agreement with you, we will impose an overdraft charge for each item in the amount disclosed in the statement of fees applicable to your account; however, in no event will we impose such a charge in connection with an ATM or one time debit card transaction if your account is for personal, family or household purposes, unless you have consented to opt in to payment of overdrafts and payment of the charge in connection with those transactions. You agree that you will, without demand, immediately deposit sufficient good funds to eliminate any overdraft and to pay permitted overdraft charges, or we may at our option withdraw funds from another of your accounts or deduct the overdraft from the next deposit to your accounts, including any deposit of benefit payments, such as Social Security or Supplemental Security Income payments, in the amount of the insufficiency and any permitted overdraft charge or use any collection remedy. You are responsible for immediately reimbursing us for all overdraft items and returned items, regardless of when or why returned, and for all permitted overdraft charges and returned check charges. Having honored such checks or other debits in the past does not obligate us to do so in the future. If there are sufficient funds in an account to cover some but not all of your check, transfer or withdrawal requests from the account, we will allow those checks, transfer or withdrawal requests that can be paid, based upon our payment procedures. We are not required to notify you if your account does not contain sufficient funds to pay all items plus applicable fees.

**6. Fees and Charges.** Subject to applicable law, you agree to pay service, maintenance, withdrawal, overdraft, check printing, and other fees, charges and penalties in accordance with the applicable fee schedules established by us from time to time. The types of transactions for which a fee may be imposed for overdrafts is contained in our fee schedules or account-opening disclosures that we provide to you. These fees may include a fee for each time a check, transfer request or withdrawal request is returned unpaid because sufficient funds are not then available in your account for any reason. If the same check, transfer request or withdrawal request is presented to us more than one time, a fee may be charged to you each time the same check, transfer request or withdrawal request is returned unpaid. You should review our schedule of interest, fees and charges for a listing and amount of such fees. You may obtain a schedule of interest, fees, and charges from our office. Our current schedule of fees and charges has been given to you in a separate disclosure statement. You also agree to pay us photocopy costs and hourly fees for complying with subpoenas or other legal orders or your requests. You authorize us to deduct these fees, charges, and penalties from your accounts without notice to you and even if they create an overdraft, to the extent not prohibited by applicable law. You agree that we may charge a fee to a payee or indorsee on a check drawn on your account who is not a customer of ours and request identification satisfactory to us for cashing the check.

**7. Interest.** Interest bearing accounts will bear interest at annual rates which are calculated and compounded by such methods as we may establish from time to time. This rate may be dependent upon the balance in the accounts. Current rate information is available by phone and other means at any of our locations. Except as required by law, we reserve the right to pay interest only on collected balances and only from the date of collection, not to pay interest on accounts open for less than 90 days, and not to pay interest accrued but not credited at the

time an account closes. We will not pay interest on accounts that do not meet eligibility requirements established by law.

**8. Records.** The balance or transaction amount shown on any receipt you receive may be checked against our records. If there is an error, it will be corrected and you will be notified. Our records will prevail if there is a difference between the amounts shown on your receipt and our records.

**9. Statements/Notices.** Unless an account is evidenced by a passbook, we will mail or make available to you a periodic statement of the accounts. Account statements, notices, checks, and other materials we make available to you, if any, will be considered made available to you if mailed to any one of you at the current address in our files, unless you have instructed us to use another method of delivery and it has been agreed to by us. If no transaction occurs, other than the crediting of interest or if a statement is undeliverable, we may discontinue providing statements. Based upon the type of account you select or our receipt of instructions from you, your checks may be retained by us or others in the check collection process and not returned to you with your account statements or we may return to you original or substitute checks. If we or others retain your original or substitute checks, the original or substitute checks or copies of optical images of them will be available for a period of 60 days after posting them to your accounts. After 60 days, we may destroy the original or substitute checks or copies of optical images and use reasonable care to maintain legible records for 7 years after receipt of the original or substitute check or optical image during which time you may examine the records. Photocopies are available to you for a fee. Our responsibility for furnishing copies of items is limited to those items which are legible and available.

If an account is evidenced by a passbook, we will allow transactions on the account by any account owner, without presentment of the passbook. The passbook is for record keeping purposes only and does not constitute evidence of authority to conduct transactions on the account or a complete record of the account.

**10. Discovering and Reporting Errors.** All statements; passbook entries; notices; canceled, original or substitute checks and other items must be examined by you with reasonable promptness after they are made available to you and you must promptly report to us any forged, altered, counterfeit, or otherwise unauthorized transactions and other errors. How much time you have to review, discover, and report such issues to us may vary in the circumstances, but in no event will such time extend beyond the time periods specified in this paragraph 10.

You must notify us of any unauthorized signatures or any alteration on an item within 14 days after we send or make available to you your account statement. Furthermore, in the event of any subsequent unauthorized signature or alteration by the same wrongdoer on any other item we pay in good faith before receiving notice from you of the first unauthorized signature or alteration, you must notify us within 30 days after we send or make available to you the statement on which the first transaction by such wrongdoer appears.

You also may have the right to a prompt recredit of your account following certain ACH debit entries. The ACH debit entries to which this paragraph applies includes debit entries against consumer accounts and debit entries with a standard entry class code of IAT (international ACH transaction) against any account that was, in whole or in part, not properly authorized under the ACH Rules, or was one for which authorization was revoked; a debit entry against a consumer account or a debit entry with a standard entry class code of ARC (accounts receivable), BOC (back office conversion), or POP (point-of-purchase) to any account that was not originated in accordance with the terms of the authorization; or an improperly-originated RCK (re-presented check) debit entry. In accordance with the ACH Rules, unless the ACH debit entry posted to a consumer account, we must receive a written statement of unauthorized debit notifying us of any of the above unauthorized transactions, errors, or discrepancies within a reasonable amount of time to allow us to meet our deadline for transmitting an extended return entry to the ACH operator by its deposit deadline. To be effective under the ACH Rules, the extended return entry must be made available to the originating depository financial institution no later than the opening of business on the banking day following the 60th calendar day following the settlement date of the original entry.

Except as otherwise may be set forth in additional agreements, disclosures, and applicable law, including, without limitation, the Electronic Fund Transfer Act and Regulation E as applicable to consumer accounts, zero liability or similar policies that may apply to debit cards used in conjunction with this account, the ACH Rules, error resolution procedures applicable to remittance transfers or wire transfers, and our substitute check policy, you must notify us of any other account problem, such as an encoding error, incorrect deposit amount, or passbook entry, within 30 days after we send or make available to you your account statement or passbook entry.

If you fail to notify us timely of any discrepancy or error in a reasonably prompt manner, any loss may either be shared by you and us or borne entirely by you,

depending on whether we exercised good faith and ordinary care in handling the transactions, whether we substantially contributed to the loss, and whether we otherwise might not be obligated to bear the loss in accordance with applicable law and our agreements with you. However, if you fail to notify us of an error or discrepancy within the time limits set forth in this paragraph 10, you may bear the entire loss. Furthermore, we may conduct an investigation to determine whether an error or discrepancy in your account occurred. Unless the error or discrepancy relates to a consumer electronic fund transfer or remittance transfer, you agree to fully cooperate with our investigation, which may include completing a sworn affidavit and filing a police report upon our request, and your failure to do so may be deemed a waiver of your claims regarding the error or discrepancy. It is your responsibility to contact us if you are not receiving your statements, which may indicate that your statements are being intercepted or mishandled after we send them or make them available to you.

**11. Individual Account.** If you open an individual account, only you have the right to withdraw. Upon your death, the account balance will be payable as determined under applicable state law.

**12. Joint Account.** If an account is designated as a joint account on the account records, sums on deposit are payable upon the request of any one of you or any survivor unless the account designation card indicates that the signature of more than one of you is necessary before sums on deposit are paid. The account designation card may indicate that a joint account requires the signature of two or more parties to the account before sums on deposit are paid. Each of you shall notify us of the death of the other. Unless indicated otherwise on the account designation card, each of you may make deposits and withdrawals, grant a security interest in or lien on the account to us and give notices and instructions concerning the account without the consent of the other, including but not limited to, instructions to close the account. However, we may require the consent of a joint owner for any transaction if we feel it is appropriate. Subject to an owner's right to close an account, unless indicated otherwise on the account designation card, no owner acting alone without our consent may terminate the right of any other joint owner by retitling the account. If an item is payable to any of you, we may permit each of you to endorse such item for cash or deposit to the account. If an item is payable to all of you, all of you must endorse the item for cash or deposit to the account. We have no duty to notify one of you of the actions of the other. A withdrawal by one of you discharges our obligation to all of you with respect to the amount withdrawn unless the account designation card indicates that two or more signatures are required to withdraw funds from your account. If one joint owner dies, the account becomes the property of the surviving joint owner(s), subject to our security interest, if any, and right of set-off, and the surviving joint owner(s) is not required to survive the death by any specified period.

**13. Marital Account.** If an account is designated as a marital account on the account records, the account is payable to either of you during the lifetime of both of you and until we receive actual written notice of the death of any one of you from a survivor or representative or beneficiary of one of you. Upon the death of either of you, 50% of the sums on deposit belong to the survivor and 50% of the sums on deposit belong to the estate or other designated beneficiaries of the decedent, in accordance with Wisconsin law, subject to our security interest, if any, and right of set-off, and neither of you is required to survive the other by any specified period. Notwithstanding the foregoing, if we receive a verified statement under section 865.201 of the Wisconsin Statutes or a certified copy of a certificate or recorded application concerning survivorship rights under section 867.046 of the Wisconsin Statutes before any such payment in the preceding sentence is made, we will make payment as provided in that document. Either of you may initiate transactions on the account, endorse for cash or deposit to the account any item payable to either or both of you, or give notice or instructions concerning the account. A withdrawal by one of you discharges our obligation to each of you with respect to the amount withdrawn. Each of you agrees to notify us of the death of the other.

**14. Payable on Death Accounts.** You may designate your account to be a "payable on death" ("P.O.D.") account by naming one or more P.O.D. Beneficiaries and completing the proper documents. You may also change or revoke the P.O.D. Beneficiary while you are alive by completing the proper documents. You have control of the funds in your account while you are alive. If you have an individual account, upon your death, all of the funds in your account will go to your P.O.D. Beneficiaries, subject to our security interest, if any, and right of set-off, and none of your P.O.D. Beneficiaries are required to survive the death by any specified period. If you have a joint account, both of you may jointly designate P.O.D. Beneficiaries and upon the death of the last surviving joint owner, the funds in the account will go to the P.O.D. Beneficiaries named on the account when the last owner dies, subject to our security interest, if any, and right of set-off, and none of the P.O.D. Beneficiaries are required to survive the death by any specified period. If you have a marital account, either of you may designate P.O.D. Beneficiaries to receive your interest in the account when you die in

accordance with paragraph 13. We are not required to notify any beneficiary of the existence of a P.O.D. account or any change or revocation in a P.O.D. Beneficiary designation. To the extent not prohibited by applicable law, if you have granted us a security interest in your account or if we have a right of set-off in your account, you acknowledge and agree that we are only required to make payment to your P.O.D. Beneficiaries if there are funds remaining in the account after we exercise our remedies pursuant to the security interest you granted us in your account or our right of set-off in your account.

**15. Organization Account.** We will require a separate authorization document designating the person(s) authorized to make and conditions required for withdrawals from any account in the name of a legal entity such as a partnership, corporation or other organization. We will honor such authorization according to its terms until we receive written notice that it is amended or terminated by the governing body of such organization. Generally, federal law limits the availability of NOW accounts to individuals, sole proprietorships, nonprofit organizations operated primarily for religious, philanthropic, charitable, educational, political or other similar purposes, governmental units and funds held in a fiduciary capacity. If you have requested such an account you represent to us that you satisfy the eligibility requirements, and that you will not assign the account to any person who does not satisfy the eligibility requirements.

**16. Agent.** Subject to compliance with our procedures and the terms of this paragraph, to the extent such procedures and terms are permitted by applicable law, all depositors acting jointly may designate one or more agents with such authority to act with respect to your accounts as is authorized in the document designating the agent. Any designation of agent shall be executed in a document that complies with Chapter 244 of the Wisconsin Statutes or is otherwise approved by us and shall be deemed an agency relationship governed by Chapter 705 of the Wisconsin Statutes. We may, on a case-by-case basis, require your signature or your agent's signature to be notarized. We may also, on a case-by-case basis, require a certification, a translation or an opinion of counsel as to certain matters pursuant to Chapter 244 of the Wisconsin Statutes before accepting a power of attorney. If a power of attorney or agent designation is governed by the laws of a State other than Wisconsin, then we will not refuse to recognize the agent's authority thereunder unless we have a legal basis to do so. We accept no responsibility or obligation to supervise or review the use of accounts by agents.

**17. Stop Payment Orders.** When placing a stop payment order on a check, you agree to indemnify us and hold us harmless for all damages, losses, liabilities and expenses, including attorneys' fees incurred by us due to our refusal to pay the item. Fees for stopping payment are included in our fee schedules. Under the law, there are some situations where a check can be enforced against you even though you ordered us to stop payment. We will not have a duty to stop payment until you have given us both the number and the exact amount of the item as well as the date it was written and the name of the payee and we have had a reasonable opportunity to take action prior to the earlier of our payment of it or one hour after the opening of the next business day after the business day we receive it. Except as provided below for verbal orders, a stop payment order on a check is effective for six months, unless you renew the notice, in writing within that time, for another six months. A verbal order on a check is effective for 14 days, unless confirmed in writing within that time. At our option we may continue stop payment orders beyond these time periods unless canceled by you. Stop payment orders received after regular banking hours or on a Saturday, Sunday or federal holiday shall be deemed received at the opening of business on the next business day (Monday through Friday, exclusive of federal holidays). The number and amount must be exactly correct to enable our computer system to match the item to your stop payment order. Stop payment orders must be received at our location where the account is held.

If we pay the check despite your timely stop payment order, the payment will stand unless you show us the check was unenforceable. If we recredit your account after paying a check over a valid and timely stop payment order, you agree to sign a statement describing the dispute with the payee, to transfer to us all of your rights against the payee or other holder of the check, and to assist us in legal action taken against that person. A stop payment order will be released only upon written request from the account owner who authorized the stop payment order to be placed.

Stop payments for ACH transactions and other electronic fund transfers may be subject to and governed by additional agreements, disclosures, and applicable law, including, without limitation, the Electronic Fund Transfer Act and Regulation E as applicable to consumer accounts, the ACH Rules, the Agreement and Disclosure for Electronic Fund Transfers, and our stop payment forms.

**18. Official Bank Checks.** If you ask us to stop payment on a lost, destroyed or stolen cashier's check, teller's check or certified check on which you are the remitter or the payee or the drawer, we will require you to provide a written declaration of loss describing the item with reasonable certainty. We must be given a reasonable time to act on the declaration before the item is paid. Your claim is not enforceable until the 30th day after we issued or certified the check

and until that time we will pay the check to any person entitled to enforce it. Our payment of a check to a person entitled to enforce it discharges us of all liability with respect to the check. Such person may have a claim against you after the 30th day and after we have paid you.

**19. Cutoff Hour For Checks.** Any knowledge, notice, stop payment order or legal process comes too late to modify our right or duty to pay a check or charge your account for the check if received by us after one hour after the opening of the next business day after the business day on which we received the check, or prior to that time if we do not have a reasonable time to act upon the knowledge, notice, stop payment order or legal process.

**20. Inactive Accounts.** If no deposits or withdrawals are made or if you do not otherwise indicate an interest in an account, such as by accessing your digital banking profile or our correspondence continuing to be mailed to your address without being returned undeliverable if we maintain records of returned correspondence, for 5 consecutive years, the account may be presumed abandoned and paid to the State as required by law. If you are not a Wisconsin resident, as reflected in our records, the unclaimed property laws of your state of residency may instead apply.

**21. Lost Checks or Access Device.** You agree to notify us promptly, verbally and in writing, of any suspected loss, theft, disappearance, or unauthorized use of any card, code, check, passbook, receipt or certificate permitting access to or evidencing your accounts. Until receipt of such notice, we shall not be liable for payments made except as otherwise provided by law to any person presenting any of the above described codes, access devices, instruments or documents. We may permit withdrawals by you or issue new evidence of an account. We may require a waiting period or proof by affidavit of the loss, theft, destruction, or unauthorized use. We may also require a bond of indemnity in any amount satisfactory to us against all claims and expenses that we may incur. Lost, stolen, or unauthorized use of cards, codes, or other access devices may be subject to and governed by additional agreements with us and applicable law, including, without limitation, the Electronic Fund Transfer Act and Regulation E as applicable to consumer accounts, zero liability or similar policies that may apply to debit cards used in conjunction with this account, the ACH Rules, and error resolution procedures applicable to remittance transfers or other wire transfers.

**22. Use of Access Devices.** We may provide you with personal identification numbers, access codes or encryption devices or passwords ("access devices") in connection with your accounts. If anyone uses the access devices with your permission or you voluntarily give your access device to someone, you will be responsible for any charges made to the account even if you did not authorize a particular transaction unless and until you have notified us that transactions by that person are no longer authorized. You agree to safely keep the access devices and not to record the access devices or otherwise disclose or make the access devices available to anyone other than authorized users of your account.

**23. Transfer/Assignment Restrictions.** Your accounts are not transferable or assignable without our prior written consent. Notice to us of a claim or interest, including without limitation, a security interest, in an account has no effect upon our rights and duties with respect to the account, and in the absence of our express agreement to the contrary or our receipt of an order of a court or administrative agency of appropriate jurisdiction, we shall not be required to abide by the terms of the notice or any instructions given to us in connection with such a claim or notice.

**24. Disclosure of Information/Legal Process.** We may disclose information about you and your accounts or transactions on your accounts (a) to third parties where it is necessary for completing transfers or tracing transactions, or resolving errors or claims; (b) to verify or disclose the existence, amount or condition of your accounts for third parties, such as credit bureaus, merchants, or other financial institutions; (c) pursuant to court orders and other legal process; (d) to comply with subpoenas, summonses, search warrants or requests from government agencies; (e) to comply with state or federal laws requiring us to provide information regarding depositors and their accounts to governmental agencies; (f) to others with your consent; and (g) otherwise in accordance with our privacy policy we provide to you.

We shall not be liable to you for honoring garnishments, levies, or other legal process received by or served upon us which, in our opinion, apply or may apply to your accounts. Notice of such disclosure or process will be provided to you only when required by law. Any such process is subject to our security interest, if any, and right of set-off.

You authorize us to obtain information concerning your credit standing if you establish any account with us that is subject to withdrawal by check, draft, card or similar items, or from which you make electronic transfers or preauthorize transfers. You also authorize us to obtain information or make inquiries about you in connection with opening, maintaining or closing your account with us or offering other services to you.

**25. Change of Address or Name and Notice.** You agree to advise us promptly, in writing, of any change of address or name. Notice from us to any one

of you, whether such notice is by mail to the address maintained with us for the accounts or otherwise, shall constitute notice to all persons having any interest in the accounts. We will retain any mail returned to us as undeliverable for a period of sixty days and may after that time destroy such mail.

**26. Taxpayer Identification Number.** You agree to provide us with your Taxpayer Identification Number (TIN) and certify its authenticity before your accounts are opened or provide us with evidence of exemption satisfactory to the IRS. Unless we receive your certified TIN, we reserve the right to refuse to accept your initial deposit, pay interest on the balance, or permit withdrawals. Interest paid prior to receipt of your certified TIN will be subject to back-up withholding under IRS regulations.

**27. Termination.** We reserve the right to close your accounts, with or without cause, at any time. You are responsible for any fees, charges or penalties and for the amount of any checks which are in process at the time your account is closed. You may, at any time, close the accounts after we have received notice and have had a reasonable opportunity to act on it. We may hold funds in your account to pay any of your outstanding debits before closing your account. If your account balance is zero, we may consider your account closed and we will have no further obligation to accept deposits or pay any items.

**28. Set-off/Reimbursement.** Except with respect to an account that is an individual retirement account or other tax-deferred retirement account; in relation to debt arising out of a consumer credit card plan (other than pursuant to a consensual security interest); to the extent that you hold the account in an escrow, fiduciary, or representative capacity; or to the extent otherwise prohibited by law, we have the right to set-off against all or any part of the account balances held in your name, either individually or jointly with another person, any debt any of you may owe us (without regard to the frequency or minimum amount limits). This right applies even if one or more of you with the right of withdrawal is not obligated to us on the debt. You agree to pay us immediately for any debt any of you owe us under these Rules and we may use any legal remedy available to us to recover such amounts.

**29. Direct Deposits.** If, in connection with a direct deposit plan, we deposit any amount in an account which should have been returned to the Federal Government or any other person making a direct deposit, for any reason, you authorize us to deduct such amount from the account or from any other account you have with us without prior notice and at any time except as prohibited by law. We may also use any other legal remedy to recover such amount.

**30. Prohibition on Unlawful Internet Gambling.** If you are a commercial depositor (that is, not a natural person), you acknowledge and agree that you are prohibited from conducting and will not conduct any transaction through any of your accounts or your relationships with us that involves a Restricted Transaction. A Restricted Transaction means any of the following transactions or transmittals involving any credit, funds, instrument, or proceeds that the Unlawful Internet Gambling Enforcement Act of 2006 prohibits any person engaged in the business of betting or wagering, which does not include the activities of a financial transaction provider, or any interactive computer service or telecommunications service, from knowingly accepting, in connection with the participation of another person in unlawful Internet gambling: (a) credit or the proceeds of credit, extended to or on behalf of such other person (including credit extended through the use of a credit card); (b) an electronic funds transfer, or funds transmitted by or through a money transmitting business, or the proceeds of an electronic funds transfer or money transmitting service, from or on behalf of such other person; or (c) any check, draft, or similar instrument that is drawn by or on behalf of such other person and is drawn on or payable at or through any financial institution.

**31. General.** All transactions on your accounts shall be subject to applicable federal and internal Wisconsin laws and regulations, except to the extent such state laws are preempted by federal laws, these Rules and any other rules or agreements governing or referring to the accounts, including but not limited to, powers of attorney, payable on death designations, account agreements, overdraft agreements, debit card rules, account designation cards, certificates of deposit, IRA, Keogh and similar agreements, funds availability rules, and depository agreements. Your account may be subject to other terms printed on account designation cards, account agreements, certificates of deposit, internet, electronic or phone banking agreements or other agreements applicable to your account with us. In cases of inconsistency or conflict between the other rules or agreements and these Rules, the other rules or agreements governing or referring to the accounts will control.

**32. Amendment.** From time to time, we may amend or otherwise change interest rates, these Rules, and our fees and service charges, which may include the addition of new terms to, or deletion of then-existing terms from, these Rules. Such changes shall be effective after any of the following: (a) notice of the change is mailed or delivered to your current address in our files, or (b) notice of the change is posted in the lobbies of our offices for a reasonable period of time. These terms and conditions will also be changed by the terms of any written

supplements, regulations, or agreements given to you at the time of account opening before or after the change, at our option and subject to applicable law. Your continued use of your account after the effective date of any such changes is deemed to show your acceptance of such changes. A change in our interest rates, fees or service charges does not constitute an amendment of these Rules.

**33. Agreement.** When you open an account with us, each of you, by signing the account designation card, agrees to be governed by these Rules. These Rules take the place of any other account rules you may have received from us prior to this date. To the fullest extent permitted by applicable law, each of you agrees to hold us harmless for any action of the other concerning the account, and each of you agrees to be jointly and severally liable for fees, charges, overdrafts and any other debts relating to the account and any account deficit resulting from fees and charges, overdrafts and any other debts relating to the account whether caused by you, another person authorized to withdraw from the account, or a third party claiming an interest in the account, together with the costs we incur to collect the deficit including, to the extent not prohibited by law, our reasonable attorneys' fees, regardless of whether you benefited from the transaction or initiated the transaction.

**34. Liability.** We are not liable to you for any claims, damages or expenses in connection with these Rules if such claims, damages or expenses result from causes beyond our control. Examples of such causes are computer and equipment failures, outages or downtime and delays in processing items, credits or debits due to causes other than our negligence. We are not liable to you for any consequential damages you incur except for wrongful dishonor or as otherwise provided by applicable law.

**35. Waiver.** Each of the rights, remedies and benefits provided by these Rules are cumulative and do not exclude any rights, remedies and benefits allowed by law. We do not give up any rights under these Rules by delaying or failing to exercise them. In the event a court of law finds any of these Rules are unenforceable, the remaining Rules will remain in effect.

**36. Other Provisions.**

There are no other provisions.

#### IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account.

What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

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